



# PRIVACY POLICY

## 1. Introduction

The Parish of Wimbledon, comprising the churches of St Mary's, St Mark's, St John's and St Matthew's Wimbledon, is committed to protecting your privacy and we have prepared this Privacy Policy and the Privacy Notice referred to below (and attached to this Policy) to describe to you our practices regarding the personal data we collect from, and relating to, our parishioners and other people we deal with (including visitors to our premises and our websites and other users of parish services). This Privacy Policy and our Privacy Notice may be amended or updated from time to time to reflect changes in our practices with respect to the processing of personal data or changes in applicable law. We encourage you to read this Policy and the Privacy Notice carefully.

## 2. Processing your Personal Data

The Parish collects and processes personal data for the purposes described in the Privacy Notice. The lawful bases for doing so are also described in the Privacy Notice.

## 3. Disclosure of your Personal Data to Third Parties

We will not disclose your personal data to third parties, except as otherwise stated in the Privacy Notice.

## 4. Data Security

We will endeavour to protect the security of your personal data. However, you will appreciate that, whilst we will take a number of steps to ensure that your personal data is not intercepted, accessed, used or disclosed by unauthorised persons, we cannot eliminate all security risks associated with personal data.

## 5. Data Retention

The Privacy Notice describes how long we may retain personal data. Please note that for certain legal purposes we may need to keep this data for any period necessary to establish, exercise or defend any legal rights.

## 6. Access to your Personal Data

You have a right to access your personal data and certain other rights regarding the processing of your personal data, as described in the Privacy Notice. Please note that in such circumstances we may require you to provide us with identification so that we can be certain that you are entitled to receive the requested data.

## 7. Contact Details

If you have any comments, questions or concerns about any of the information in this Privacy Policy, or any other issues relating to the processing of personal data by the Parish of Wimbledon, please contact:

Data Management, the Parish of Wimbledon Email: [dataprivacy@parishofwimbledon.org.uk](mailto:dataprivacy@parishofwimbledon.org.uk)

## 8. Changes to this Privacy Policy

We may amend this Privacy Policy and our Privacy Notice(s) from time to time. If we make material changes in the way we collect, use, and / or share your personal data, we may

notify you by prominently posting notice of the changes on our websites and/or by sending you an email to the last email address you provided to us and/or by writing to your last known postal address. Any changes to this Privacy Policy and / or Privacy Notice(s) will be effective seven (7) calendar days following our posting of notice of the changes on our website [www.parishofwimbledon.org.uk/privacy.html](http://www.parishofwimbledon.org.uk/privacy.html).

This Privacy Policy was last revised on 10<sup>th</sup> October 2020